

## Physical Activity & Physical Education Project Lead

March 15, 2019 (tentative) to July 31, 2022

### Statement of Project Work

**Position Title: Project Lead - Physical Activity**

#### Overview:

Nova Scotia's Education Action Plan identifies the need to address physical activity among Nova Scotia's school-aged children and youth by creating a framework to increase opportunities for physical activity throughout the day. The Physical Activity Framework (PAF) will play an important role in Nova Scotia's overall approach to improving the educational achievement of all students, improving the long-term health and well-being outcomes of the population, preventing disease and building an overall culture of wellness in Nova Scotia's education system. Building on Health Promoting Schools, the PAF will be consistent and aligned with EECD's and Government's commitments, including the Education Action, Raising the Bar, Let's Get Moving Nova Scotia Action Plan, and the development of active transportation supports.

We are seeking an individual who can help us lead the adoption and implementation of the Physical Activity Framework and support the Physical Education curriculum. You are considered a leader in this area in your school region/board and possess strong leadership and project management skills and can demonstrate how you have led system level active healthy living approaches for school aged children and youth. The Project Lead understands and has demonstrated how to build relationships and get results in order to drive the successful implementation of the PAF. The Project Lead will lead the implementation of the PAF and build partnerships based on the Health Promoting Schools approach. The Project Lead reports to the Director – Personal Development and Wellness.

Working primarily with Regional Centres of Education, the CSAP and a range of partners, including the NSHA, provincial community-based non-profit organizations and other government departments, the Project Lead is responsible for facilitating the completion and implementation of the Physical Activity Framework, including ongoing engagement strategy planning. The Project Lead will assist with engaging our partners as well as understanding and addressing through the Framework the potential challenges and barriers students (and families) face in engaging in physical activity.

#### Key Responsibilities and Scope of Project:

Working with the Director – Personal Development and Wellness, the Project Lead will:

- Plan and coordinate an engagement strategy, including sessions that will assist with the development of the PAF. The Project Lead will be expected to produce the necessary engagement and facilitation tools, including background and discussion papers to help inform participants. The results of these sessions will inform the development of the PAF
- Support the final development and drafting of the Physical Activity Framework aimed at creating the school-based conditions to improve daily movement, physical activity and reducing sedentary behaviour

- Provide decision-making support through evidence reviews, written and verbal briefings and information notes and presentations as required
- Establish and work with a core planning team to plan and deliver provincial Physical Activity Framework symposium(s) that will bring our key partners together to: learn about the PAF and best practices and provide input into the implementation and transition plan of the PAF.
- Build an implementation and transition plan for the PAF that takes into consideration the current context within the education system and identifies solutions to potential barriers
- Identify financial requirements of the PAF and assists with budget planning of the PAF implementation
- Provide expertise and advice working with subject matter specialists and researchers on the evidenced-based best practices of physical activity from a population-level and Health Promoting Schools perspective as it applies to curriculum-related and instructional matters and other population-level factors that influence the ability of students to be engaged in daily physical activity as identified in the PAF
- Lead ongoing facilitation processes to engage and build partnerships with regional centres for education/CSAP, health partners, Health Promoting Schools partnership tables, SchoolsPlus, community organizations, government departments and student and parent organizations focused on implementation of the PAF
- Lead the creation of evaluation, monitoring and implementation plans for the PA framework
- Support continued development of the physical education curriculum.
- The Project Lead will participate in helping to lead the piloting of the grades 7 and 8 renewed physical education curriculum learning outcomes.
- The Project Lead will provide general advice and support related to extra-curricular activities in the education system.

#### Qualifications:

- Expertise and experience in:
  - Facilitation, consensus building, strategy and policy development
  - Project charter development and project management experience
  - Working with health, physical activity and education system stakeholders
- Excellent communication, research and presentation skills (oral, written, technology)
- Strong organizational, project management and planning skills and the ability to deal effectively with a demanding and challenging workload
- Ability to work both independently and collaboratively with an action-oriented team.

- Strong knowledge of the Nova Scotia Physical Education Curriculum, classroom assessment for learning, culturally responsive practices, and inclusive education
- Exemplary skills in the use of technology for productivity and learning
- Valid Nova Scotia Permanent Professional Teaching Certificate
- Specialization in Physical Education
- Master of Education degree or equivalent
- Extensive and current related leadership experience
- Commitment to excellence and accountability in education
- Knowledge of current research in education
- Fluency in English and French would be an asset

**Work Location: Flexible but must be able to meet in Halifax for regularly scheduled meetings and planning sessions as determined by the project.**

**Time period: Projected Start Date: March 15, 2019 (tentative to be negotiated with successful applicant) - End Date June 30, 2022**

**Please submit resume and cover letter to: [eips@novascotia.ca](mailto:eips@novascotia.ca) by February 28, 2019.**

**Should you have any questions about the position please contact: Steve Machat, Director – Personal Development and Wellness, Nova Scotia Department of Education and Early Childhood Development [steve.machat@novascotia.ca](mailto:steve.machat@novascotia.ca)**

**Please note only those who are selected for an interview will be contacted.**